

MEETING MINUTES

A. CALL TO ORDER

Board President Smith called the Regular meeting of the Governing Board to order at 6:04 PM.

B. ROLL CALL: Rachelle Haddoak, Donna Robert, Ernesto Smith, Suzan Solomon, Isaiah Talley

Board members Haddoak, Robert, Smith, Solomon, and Talley were present.

Cabinet members Avanesyans, Montemayor, Peattie, and Hernandez were present.

C. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no public comments.

D. ADJOURN TO CLOSED SESSION

Adjourned to Closed Session at 6:05 PM.

1. **CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION** (Paragraph (1) of subdivision (d) of Section 54956.9) Name of case: OAH Special Education Due Process Case No. 2023110708
2. Pursuant to Government Code Section 54957: Appointment of Director of Business and Fiscal Services
3. Pursuant to Government Code Section 54957: Public Employee- Possible Employment/Discipline/Dismissal/Release/Complaint of an Employee
4. Pursuant to Government Code Section 54957.6: Labor Negotiations - Negotiator for the District Amanda Montemayor, Assistant Superintendent, Human Resources

E. RECONVENE TO REGULAR SESSION

Board members returned to Regular Session at 7:06 PM.

F. REPORT OUT OF CLOSED SESSION

Board President Smith announced that in Closed Session, in a vote of 5 - 0, the Governing Board approved the appointment of Valerie Gockel to the position of Director of Business and Fiscal Services for the District effective January 8, 2024.

G. PLEDGE OF ALLEGIANCE

Meadows Principal Janette Van Gelderen led the Pledge of Allegiance.

H. APPROVAL OF THE AGENDA

Agenda approved.

Motion: Robert / Seconded: Talley

Vote: 5 - 0

I. APPROVAL OF MINUTES

1. **Consideration of Approving the Minutes of the Regular Meeting of November 14, 2023**
Minutes approved.
Motion: Solomon / Seconded: Haddoak
Vote: 5 - 0

J. GOVERNING BOARD AND SUPERINTENDENT'S ANNOUNCEMENTS

- Board member Solomon was excited to share that the Rasmussen Family Foundation has graciously donated \$10K towards the Walnut Street Players Theater Program. Mrs. Solomon also shared the Foundation has always worked towards arts education and the District is very thankful for their generosity;
- Board member Haddoak invited the public to attend the next Special Education Advisory Council meeting on December 7, 2023, from 5:30 - 6:30 PM where the topic of helping children cope with anxiety will be discussed;
- Board member Robert shared that College of the Canyons will be offering a winter program for students in specific grade levels. Parents are encouraged to visit ParentSquare for more information;
- Superintendent Hernandez invited all families to the upcoming winter orchestra and chorus concerts. Families can visit the District's website or check with their sites for specific dates, times, and location.

K. PUBLIC COMMENTS

There were no public comments.

L. CORRESPONDENCE

1. **LACOE Letter: First Quarter 2023-2024 Fiscal Year Results of Site Visits, Reviews, and Uniform Complaint Data**

California Education Code (EC) Section 1240 requires the Los Angeles County Office of Education (LACOE) to visit schools identified in the county, review information in the areas noted, and report on the results of the visits and reviews.

M. CONSENT CALENDAR

1. **Removal of Items From the Consent Calendar**

No items were removed.

2. **Consideration of Approving Items on the Consent Calendar**

Consent Calendar approved.

Motion: Haddoak / Seconded: Solomon

Vote: 5 – 0

Roll call vote:

Haddoak - Aye

Robert - Aye

Smith - Aye

Solomon - Aye

Talley - Aye

3. **Consent Calendar- Business Services**

- i. **Consideration of Approving Purchase Orders, B Warrants and Payroll Warrants**

- ii. **Consideration of Approving Gift Report #23/24-7**

- iii. **Consideration of Approving District Recurring Contracts**

4. **Consent Calendar- Human Resources**

- i. **Consideration of Approving Personnel Report #23/24-09**

5. **Consent Calendar - Curriculum/Instructional Services**

- i. **Consideration of Approving Renewal of Newhall Elementary's Arts Integration & STEAM Accelerator Licenses**

- ii. **Consideration of Approving Contract with Capturing Kids' Hearts® 1 Training for Newhall Elementary School**

N. STAFF REPORTS

1. Staff Reports- Business Services

- i. **Consideration of Approving the First Interim Budget Report for the 2023-2024 Fiscal Year**

Assistant Superintendent of Business Services Arik Avanesyans provided an update on the overall financial condition of the District as of October 31, 2023. In the first interim, the fiscal year 2023-2024 adopted budget is updated to reflect revenue and expenditure changes.

Item accepted.

Motion: Solomon / Seconded: Talley

Vote: 5 – 0

- ii. **Consideration of Approving the Purchase of Replacement Lunch Tables and Benches for Peachland Elementary**

Peachland Elementary School hosts an Expanded Learning Opportunity Program that utilizes the Multipurpose Room daily. Peachland's lunch tables are very old, and replacement parts are difficult to procure. The District would like to replace the existing lunch benches and tables with new ones to ensure a safe and clean environment for students. Staff recommended vendor Nelson Adams as they offered the lowest quote.

Item approved.

Motion: Robert / Seconded: Talley

Vote: 5 – 0

- iii. **Consideration of Approving Professional Services Proposal from Budlong for Audio/Visual Design Engineering**

All of the Newhall School District's Multipurpose Rooms require audio/visual equipment replacement or upgrade. Budlong will engineer and design audio/visual solutions for each of the sites, based on need and specific layout. Budlong will supply the District with a scope of work and plans that will be put out to bid.

The Board recommended staff explore a portable system to accommodate outdoor events and solicit input from site administrators.

Item approved.

Motion: Solomon / Seconded: Talley

Vote: 5 – 0

- iv. **Consideration of Granting Permission to Go Out to Bid for Roof Restoration Project at McGrath, Oak Hills, and Pico Canyon Elementary**

The roofs at McGrath, Oak Hills, and Pico Canyon Elementary are no longer under warranty and showing signs of wear and tear. The District requests permission to go out to bid for a roof restoration project.

Item approved.

Motion: Haddoak / Seconded: Robert

Vote: 5 – 0

v. Consideration of Approving Business Services Board Policies- First Reading

Board Policy 1330 approved, including option 2, and waived additional readings.

Motion: Robert / Seconded: Haddoak

Vote: 5 – 0

Administrative Regulation 1330 approved and waived additional readings.

Motion: Solomon / Seconded: Talley

Exhibit 1330 approved for deletion.

Motion: Robert / Seconded: Solomon

Vote: 5 - 0

Administrative Regulation 3311 approved and waived additional readings.

Motion: Solomon / Seconded: Haddoak

Vote: 5 - 0

Administrative Regulation 3311.3 approved and waived additional readings.

Motion: Robert / Seconded: Talley

Vote: 5 – 0

2. Staff Reports-Administrative Services

i. CSBA Conference Debrief

Board members and staff shared their experiences and the workshops and general sessions attended at the CSBA conference held in San Francisco, CA. Staff expressed their appreciation for the time spent with their peers building relationships.

3. Staff Reports- Curriculum/Instructional Services

i. Consideration of Approving SRD Straightening Reins Power Tools Program at Meadows Elementary School

RD Straightening Reins ("RD") is a local program that provides mental well-being and hope through horses. RD staff will visit Meadows over the course of 5 days, providing two 50-minute sessions each day. Lesson themes will include developing self-confidence, demonstrating respect and responsibility, creating healthy boundaries, making choices and accepting consequences, and communicating. The visits will include 10 therapy goats, up to 2 mini horses, and/or up to 2 mini donkeys per session.

Item approved.

Motion: Solomon / Seconded: Robert

Vote: 5 – 0

4. Staff Reports- Human Resources

i. Consideration of Approving a Personal Services Contract with Gilda Butler, Retired Speech and Language Pathologist

There is currently a shortage of Speech Language Pathologists throughout the country and the District is also experiencing a shortage. Gilda Butler, a retired NSD Speech and Language Pathologist, will serve part-time over the next several months of the 2023-2024 school year providing services to students with IEPs in the District.

Item approved.

Motion: Talley / Seconded: Solomon

Vote: 5 – 0

O. AGENDA ITEMS FOR UPCOMING MEETINGS OF THE GOVERNING BOARD

- Organizational meeting
- Orenda Progress Discussion
- Bond Consultant Discussion

P. ADJOURN TO CONTINUATION OF CLOSED SESSION

A second Closed Session was not held.

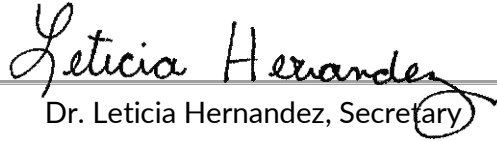
Q. ADJOURNMENT

Board President Smith adjourned the meeting at 8:35 PM.

The next Regular Board Meeting and annual Organizational Meeting are scheduled for December 12, 2023. The Organizational meeting will begin at 6:00 PM, immediately followed by the Regular meeting at 7:00 PM.



Isaiah Talley, Governing Board Clerk



Dr. Leticia Hernandez, Secretary